MINUTES OF THE REGULAR MEETING OF THE BOARD
OF DIRECTORS OF THE PROJECT 7 WATER AUTHORITY

January 23, 2025
4:30 p.m.

The regular meeting of the Board of Directors of the Project 7 Water Authority was held January 23, 2025 in the conference room of the Project 7 Treatment Plant site, Montrose, Colorado.

Directors Present:
Randy Meaker
David Bries
Kathy Calkins – Alt
Vicki Ripp
Jake Foreman
Kevin Carlson

Others Present:
Adam Turner
Darrin Westerman
Tessa Scharf
Miles Graham
Greg Swartz
Jack Northrup
Doug Glaspell
Janet Chapman
Matt Miles
Marci Miles
Wayne Schieldt
James Silvestro (remotely)
Chris Dowsey
Solomon Abel
Rick Huggins
Fred Waldman
Lane Carlson
John McMillan
Gail Marvel
Mark Hillier
Jerry Young
Sarah Abbott

Chairman Jake Foreman called the regular meeting to order at 4:35 p.m. Following roll call, a quorum was declared present.

Chairman Foreman asked if there was any Public Comment. There was none.

October Minutes
Following review of the minutes, Mr. Kevin Carlson moved to accept the December 19, 2024 minutes as presented. Motion was seconded by Mr. David Bries and carried unanimously.

Changes to the Agenda
There were no changes to the agenda.

Consumption Report
Consumption Reports for December 2024 were reviewed. No action was taken.

Cash Flow Report
The Manager discussed the cash flow report for December 2024. Revenue was up $1.5M from previous year.

Process Control Report
The Process Control Report for December 2024 was reviewed.

Updates
Manager’s Report/Update handout: see attached.
Chairman Foreman directed that the minutes reflect acceptance of the Manager’s Reports.

Resiliency update
Mr. Miles Graham reported that Environmental Assessment had been submitted to CDPHE and federal cooperating agencies on 12/24/2024. Mr. Graham said that approval for the assessment could be possible by early February and assuming a Finding of No Significant Impact (FONSI), CDPHE will issue a public comment period for 30 days. He said SF-299 construction and access permits are planned to be completed and submitted to BOR and BLM in February and that a CPW and Wildlife Mitigation plan was submitted January 17, 2025.

Mr. Rick Huggins said that the GMP caps client payments transferring cost overrun risks to contractor and enhancing financial predictability. He said Project 7 GMP will have been vetted against an independent cost estimate (ICE) and market pricing. Mr. Huggins said there were opportunities to reduce costs and that his team was working with the design-builder to level estimates and reach alignment.

Mr. Miles Graham notified the Board that the resiliency project was not chosen for Title XVI funds, but that they were working with USDA and DOLA as well as Congressionally funding.

Mr. Greg Swartz, independent registered municipal advisor, requested that the Board amend the Municipal Advisory Agreement. This will be Item A under Old Business.

Mr. Greg Swartz said an updated cost allocation study would be beneficial in figuring total project costs, individual projections for each Project 7 member agency, and inflation. He stated the Boards authorizing work groups from each member agency would provide feedback helpful for the cost allocation study and provide direction.

Mr. Miles Graham stated that Member Agency Meetings had been set up in January and February and the Advisory Workgroup kickoff would be in mid-February.

Old Business

Item A. Discuss and consider verbal motion for Manager to move forward with proposed Request for Qualification (RFQ) for Cost Allocation Study and Provide Future Recommendations to the Board. Mr. David Bries moved to go forward with proposed Request. Mrs. Vicki Ripp seconded. Motion passed unanimously.

Item B. Discuss and consider verbal motion authorizing Manager to execute Amended Municipal Advisory Agreement. Mrs. Kathy Calkins moved to accept, Mr. Randy Meaker seconded. Motion passed unanimously.

Resolution 2025-1- Designating Meeting and Notice Locations and Adopting Open and Virtual Meetings Policy. Mr. Kevin Carlson moved to accept Resolution 2025-1 as read. Mrs. Vicki Ripp seconded. Motion passed unanimously.

Resolution 2025-2- Designating the Official Custodian of Records and Adopting a Policy on Responding to Open Records Requests. Mrs. Vicki Ripp moved to adopt as stated. Mr. David Bries seconded. Motion passed unanimously.

Resolution 2025-3- Designating the Website Accessibility Officer and Adopting a Website Accessibility Policy for the Project 7 Water Authority. Mrs. Vicki Ripp moved to adopt as stated. Mr. Kevin Carlson seconded. Motion passed unanimously.

Policy 2025-1- Procedures Governing Directors and Alternates. Mr. Vicki Ripp moved to adopt, Mr. Randy Meaker seconded. Motion passed unanimously.

Policy 2025-2- Code of Conduct. Mrs. Vicki Ripp moved to adopt, Mr. Kevin Carlson seconded. Motion passed unanimously.

Policy 2025-3- Communications Policy. Mrs. Vicki Ripp moved to adopt, Mr. Kevin Carlson seconded. Motion passed unanimously.

Policy 2025-4- Conflicts of Interest Policy. Mrs. Vicki Ripp moved to adopt, Mr. Kevin Carlson seconded. Motion passed unanimously.

New Business

Mr. Kevin Carlson moved to adjourn to Executive session at 6:55pm, for conference with Project 7 management and consultant team for the purpose of discussion negotiating strategy related to a potential contract with the design-builder McCarthy/CDM Smith JV pursuant to C.R.S. 24-6-402(4)(e). Mrs. Vicki Ripp seconded. Motion passed.

At 7:45 pm, Mr. Kevin Carlson made a motion to go out of Executive Session, Mrs. Vicki Ripp seconded. Motion passed. Chairman Jake Foreman reconvened the Regular Meeting and directed the minutes to show that the Board did not stray from the announced topic for the executive session. He also directed the minutes reflect those present were Jake Foreman, Mark Hillier, Kathy Calkins, David Bries, Doug Glaspell, Vicki Ripp, Wayne Schielt, Randy Meaker, Kevin Carlson, Rick Huggins, Greg Swartz, Miles Graham, Adam Turner, Sarah Abbott, Tessa Scharf, and James Silvestro (remotely).

There being no further business Mrs. Vicki Ripp moved to adjourn, Mrs. Kathy Calkins seconded. Meeting adjourned at 7:50pm

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Chairman

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Secretary